



VALLIAMMAI ENGINEERING COLLEGE
SRM Nagar, Kattankulathur-603 203.

DEPARTMENT OF MECHANICAL ENGINEERING

QUESTION BANK

MG6851- PRINCIPLES OF MANAGEMENT

UNIT -1 OVERVIEW OF MANAGEMENT

PART-A (2 Marks)

1. Define Management. (BT-1)
2. Compare Administration & Management. (BT-2)
3. Identify the main functions of a manager.(BT-3)
4. Classify roles of manager. (BT-4)
5. Discuss the concept of scientific management. (BT-5)
6. Interpret the skills required by manager at different levels. (BT-6)
7. Define Organization Culture. (BT-1)
8. Compare Manager and Entrepreneur. (BT-2)
9. How would you show your understanding on characteristics of managers? (BT-3)
10. What conclusion can you draw from Hawthorne experiments? (BT-4)
11. How is environment related to management? (BT-5)
12. Interpret the systems approach to management.(BT-6)
13. Define Administration. (BT-1)
14. Compare time and motion study. (BT-2)
15. How would you show your understanding of the term scalar chain? (BT- 3)
16. Classify the levels of management. (BT-4)
17. Define the term Espirit de corps. (BT-1)
18. Classify the stages in evolution of management thought. (BT-2)
19. Who is father of modern management theory? (BT-1)
20. What is Sole proprietorship and partnership? (BT-1)

PART – B

- 1. How would you describe the various functions of Management? (BT-1)**
- 2. How would you summarize the concepts of scientific management? (BT-2)**
- 3. How would you show your understanding of 14 principles of management? (BT-3)**
- 4. Classify the roles of managers? (BT-4)**
- 5. Categorize the different schools of management? (BT-5)**

- 6. Evaluate System approach & Contingency Approach. (BT-6)**
- 7. Define Environment. What are the factors affecting environment? (BT-1)**
- 8. How would you summarize management is science or Art? (BT-2)**
- 9. A) How would you show your understanding of current trends and issues in management? (BT-3)**

B) How would you classify Business organization (BT-4)
- 10. List the public and private sector enterprises. What are the different skills required by managers? (BT-1)**

UNIT – 2 PLANNING**PART-A (2 Marks)**

- 1) Define Planning. (BT-1)
- 2) Compare strategic planning and operational planning. (BT-2)
- 3) Identify the importance of setting organizational objectives in modern organization. (BT-3)
- 4) Classify the types of plans. (BT-4)
- 5) How is planning premises related to planning? (BT-5)
- 6) Interpret the objectives of planning. (BT-6)
- 7) Define Strategic Management. (BT-1)
- 8) Outline the benefits of MBO.(BT-2)
- 9) A) How would show your understanding of traditional objective setting? (BT-3)
B) Do you feel MBO can be an alternate to it? (BT-4)
- 10) Define objectives and goals. (BT-1)
- 11) Define strategies and programs. (BT-1)
- 12) Explain Delphi technique. (BT-2)
- 13) What example can you state for different types of decisions? (BT-3)
- 14) Classify the types of policies? (BT-4)
- 15) List the characteristics of sound policy. (BT-5)
- 16) Interpret the importance of rational decision making. (BT-6)
- 17) Define decision making. (BT-1)
- 18) Compare programmed and non programmed decisions. (BT-2)
- 19) A) Construct a SWOT analysis matrix. (BT-3)
B) Analyse each component of SWOT analysis matrix.? (BT-4)
- 20) What is decision tree? (BT-1)

PART B (16 MARKS)

1. How would you describe the types of plans and their merits? (BT-1)
2. Outline the process of MBO. (BT-2)
3. A) Explain the steps involved in strategic planning process. (BT-1)

- B) Identify the principles of planning. (BT-3&4)**
- 4. A) How would you understanding on the various steps in planning? (BT-3)**
B) Categorize the types of plans. (BT-4)
 - 5. A) Discuss the nature and purpose of planning. (BT-5)**
B) Interpret the concept of strategic and operational planning. (BT-6)
 - 6. What are the different types of strategies? (BT-1)**
 - 7. Distinguish programmed and non programmed decision (BT-2)**
 - 8. A) What are the tools and techniques of planning?(BT-1)**

B) How would you show your understanding on framing policies and classify policies? (BT-3&4)
 - 9. A) What approach would you use for decision making in different conditions. (BT-3)**
B) Classify the decision making techniques. (BT-4)
 - 10. A) Develop a suitable decision making technique for releasing a new product.(BT-5)**

B) Interpret the various steps involved in decision making process. (BT-6)

UNIT – 3 ORGANISING**PART-A (2 Marks)****Part –A**

1. Define span of management. (B.T 1)
2. Differentiate line and staff authority. (B.T2)
3. Identify the steps involved in organizing .(B.T3)
4. What is the function of Human Resource Management? (B.T4)
5. Discuss the concept of departmention. (B.T4)
6. Interpret the meaning of power and authority.(B.T6)
7. What is staff authority? (B.T1)
8. Compare formal and informal organization. (B.T2)
9. How would you make use of different types of staff in organization? (B.T3)
10. What is the relationship between selection and recruitment? (B.T4)
11. How is career planning related to career development? (B.T5)
12. Justify the usage of functional departmentation. (B.T6)
13. Define staffing, what are the selection process errors. (B.T1)
14. Distinguish on the job and off the job training. (B.T2)
15. How would you show your understanding on the concept of over delegation and delegation?(B.T3)
16. Conclude your understanding on benefits of decentralization. (B.T4)
17. Classify the different bases of departmentation. (B.T1)
18. Illustrate with example the concept of departmention by function and product. (B.T2)
19. What is performance appraisal? (B.T1)
20. Define organizing .(B.T1)

Part – B (16 marks)

1. How would you describe the various organizational structures? (B.T1)
2. Compare formal and informal organization. (B.T2)
3. How would you show your understanding of the different factors affecting span of management? (B.T3)
4. Classify the methods of training. (B.T4)
5. Delegation is the ability to get result through others. Develop guidelines for effective delegation. (B.T5)
6. Evaluate the various performance appraisal techniques. (B.T6)
7. List the steps involved in selection process. (B.T1)
8. Classify the different types of departmentation.(B.T2)
9. a) How would you use the concept of decentralization in an organization ?(B.T3)
b) Compare line and staff organization. (B.T4)
10. Define Performance Management and why is it used? (B.T1)

UNIT- 4 DIRECTING**PART-A (2 Marks)**

- 1) Who is a leader? Mention the characteristics of a good leader? (BT-1)
- 2) Compare creativity and innovation. (BT-2)
- 3) How do you show your understanding on the concept of leading and directing? (BT-3)
- 4) Classify the different types of communication. (BT-4)
- 5) Compile the various motivation techniques. (BT-5)
- 6) Justify the usage of Individual and group behaviour. (BT-6)
- 7) Define communication. What are the components of communication? (BT-1)
- 8) Summarize the important characteristics of directing. (BT-2)
- 9) Identify the need of grapevine communication.(BT-3)
- 10) Classify the types of culture. (BT-4)
- 11) Categories the various types of leadership styles? (BT-5)
- 12) Can you assess the importance of leadership? (BT-6)
- 13) What is Job enrichment? (BT-1)
- 14) Compare motivators and hygiene factors. (BT-2)
- 15) How would you show your understanding on cultural diversity? (BT-3)
- 16) Conclude your understanding on the steps in creative process .(BT-4)
- 17) List few leadership traits. (BT-1)
- 18) Compare motivation and satisfaction. (BT-2)
- 19) List the hierarchy of needs according to Maslow. (BT-1)
- 20) Define Job satisfaction. (BT-1)

PART-B (16 Marks)

- 1. List the barriers to communication. How would you overcome the barriers? (BT-1)**
- 2. Explain the process of communication and IT.(BT-2)**
- 3. How would you show your understanding about the types of culture? (BT-3)**
- 4. Examine the various types of leadership styles. (BT-4)**
- 5. Discuss the various types of communications and its benefits. (BT-5)**
- 6. Evaluate the impact of electronic media in communication process. (BT-6)**
- 7. List the different characteristics of leaders. (BT-1)**
- 8. Compare X and Y Theory and Maslow's theory with Herzberg's theory.(BT-2)**
- 9. A) How would you develop creativity in organizations? (BT-3)**

B) What are the parts or features of Motivational Techniques?(BT-4)
- 10. How would you explain Maslow's needs hierarchy theory? (BT-3)**

UNIT-V CONTROLLING**PART- A (2 Marks)**

- 1) Define controlling. (BT-1)
- 2) Compare feed forward and feedback control. (BT-2)
- 3) Identify the factors to be considered for product design. (BT-3)
- 4) What do you think about budgetary control? (BT-4)
- 5) Can you assess the importance of purchase control? (BT-5)
- 6) Interpret the necessity of Reporting in organization. (BT-6)
- 7) List the steps involved in controlling process. (BT-1)
- 8) Compare Direct and Preventive control. (BT-2)
- 9) What examples can you give for MNC? (BT-3)
- 10) What do you think about quality control? (BT-4)
- 11) Compile your views on system and process of controlling. (BT-5)
- 12) How would you evaluate the need for critical point control? (BT-6)
- 13) List any four types of control. (BT-1)
- 14) Explain the concept of maintenance control. (BT-2)
- 15) Give some examples for new control techniques. (BT-3)
- 16) How would you apply operations management in organization? (BT-4)
- 17) List the keywords in cost control. (BT-1)
- 18) Distinguish between Budgetary and Non-Budgetary control techniques. (BT-2)
- 19) What is meant by preventive control? (BT-1)
- 20) Define productivity. (BT-1)

PART-B (16 Marks)

1. What is control? Discuss the phases in control. (BT-1)
2. Explain budgetary and non budgetary control techniques. (BT-2)
3. Identify the steps involved in controlling and requirements for effective control. (BT-3)
4. Analyse the tools used to improve productivity. (BT-4)

5. **Can you assess the importance of a) Quality control b) Maintenance control c) Purchase control? (BT-5)**

6. **How will you evaluate the importance of operations research in managing organization? (BT-6)**

7. **Define Computer. Explain the use of computers and IT in Management. (BT-1)**

8. **Explain the popular non budgetary techniques with special referred to break even and ratio analysis? (BT-2)**

9. **A) How would you show your understanding about Productivity problems and Management (BT-3)**
B) Can you make a distinction between PERT and CPM. (BT-4)

10. **List the steps involved in implementation of budgetary control. (BT-1)**
